



# St Nicolas CE Primary School

Where Learning Becomes an Adventure...

Tel: 01503 250565 Email: [dkinman@stbarnabasmats.com](mailto:dkinman@stbarnabasmats.com)

Main Road, Dowderry, Torpoint, Cornwall, PL11 3LF.

Head of School – Mr Jake Imrie

Friday 17th July 2020

Dear Parents,

Thank you for your patience and understanding as we have developed our action plans and risk assessments ready for the new school year, in line with Government guidelines.

All of us here are feeling confident, determined and ready to 'hit the ground running' in September, delivering a rigorous, broad and balanced curriculum whilst providing children with lots of opportunity for outdoor adventure.

The term 'school closure' doesn't really fit- we have never been more open! We have been open during holidays, bank holidays and near-on every day since March. I would like to take this opportunity to thank all of the staff for rising to the challenge that has been brought before us this year.

This is a summary document of the full plans for the full reopening of the school. It will answer most questions however, I am aware that there may still be specific questions. You are very welcome to email them to me anytime next week or throughout the Summer should you think of anything.

The term begins for children on **Monday 7th September 2020**. Staff will be in school on Thursday 3rd and Friday 4th September for training and professional development.

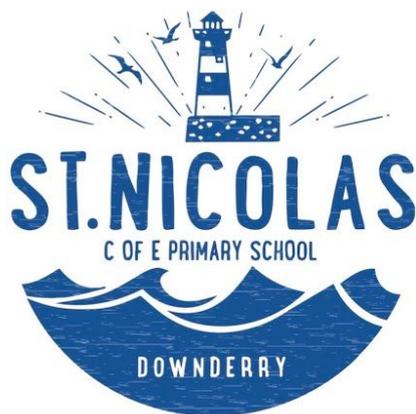
The Department of Education states that, from September, it is an expectation that all children, in all year groups, attend school full time from the beginning of the Autumn Term. Usual attendance policies apply, including leave of absence forms required for any planned period of absence.

*"Circumstances have changed. The prevalence of Covid-19 has decreased; the NHS test and trace system is up and running, and we are clear about the measures that need to be put in place to create safer environments within schools. Returning to school is vital for children's education and for their wellbeing. Time out of school is detrimental for children's cognitive and academic development. The impact can affect both current levels of learning and children's future ability to learn. The risk to children becoming severely ill from Covid-19 is very low and there are negative health impacts of being out of school. We know that school is a vital point of contact for public health and safeguarding services that are critical to the wellbeing of children and families."*

**Department for Education (June 2020)**

**Our overall approach is to reduce the risk of transmission by:**

- Minimising contact with individuals who are unwell by ensuring that those who have Covid-19 symptoms, or who have someone in their household who does, do not attend.



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- Cleaning hands more often than usual- washing hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol sanitiser ensuring all parts of the hands are covered.
- Ensuring good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach.
- Cleaning frequently touched surfaces often, using standard cleaning products.
- Minimising contact and mixing by altering, as much as possible, the learning environment (such as classroom layout) and timetables (such as staggered arrival, collection, break and lunchtimes).

## Groupings (more affectionately now known as ‘bubbles’!)

Children will be taught in a full class size, with the maximum number of children being 30. This whole class will act as ‘one group’ or ‘bubble’. Therefore, there will be 4 ‘bubbles’. Each ‘bubble’ will remain together throughout the school day, including break times and lunchtimes, and will not mix with other classes (bubbles). Where possible, the only adults working with each ‘bubble’ will remain the same however, staff will move across the school if required. This will, however, be limited.

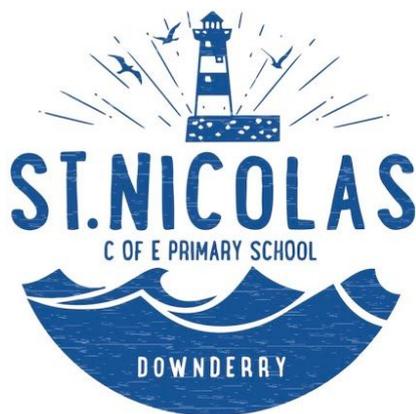
Pre-School and Reception	Year 1 & 2	Year 3 & 4	Year 5 & 6
Miss Pitman Mrs Gardiner Kim Jenny	Mr Imrie Mrs Cooper Beth	Miss McCarten Sheena	Miss Treasure Mrs Edwards Pam

## Arriving/ Leaving School

There will be staggered start times and finishing times for each ‘bubble’. This is to reduce the risk of a large number of adults congregating together in one place. Please see the session times below.

If you have siblings across ‘bubbles’, we would like you to use the arrival and pick up time for your **youngest** sibling, for all of your children. We do not expect you to drop one child off, leave and then come back etc... Teachers will be in classrooms from 8.40am so, please drop off all of your children at the start time of the **youngest** sibling.

The current one way system will remain in place with parents entering via the side path gate and then continuing around the perimeter of the school, leaving by the school car park gate. The side gate will be locked at 9.30am. If you arrive late, after 9.30am, please go to the school office and ring the bell. Your child’s class teacher or TA will then meet you at the side gate to let you in.



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The school office remains closed to Parents.

Pre-School and Reception	Year 1 & 2	Year 3 & 4	Year 5 & 6
<b>Arrive Time:</b> 8.40am <b>Collect Time:</b> 3.00pm	<b>Arrive Time:</b> 8.50am <b>Collect Time:</b> 3.10pm	<b>Arrive Time:</b> 9.00am <b>Collect Time:</b> 3.20pm	<b>Arrive Time:</b> 9.10am <b>Collect Time:</b> 3.30pm
Classroom door, opposite the side gate.	Classroom door direct access from the playground.	Door to the rear of the school.	Classroom door direct access from the playground.
See map of school in Appendix 1			

## Breakfast & After School Provision

The Department for Education encourages schools to provide 'wraparound care' for all pupils. Breakfast and After School Club will be open for all pupils from September 2020. This will mean that a small number of children from across 'bubbles' will come together for this childcare provision. Therefore, a range of protective measures have been put in place such as: a full lunchtime clean of the setting; a separate drop off; and pick up area and socially distanced activities planned.

Breakfast Club and After School Club will be situated in the staff room. Access to this provision is from the external staff room door to the rear of the building. See map of school in Appendix 1.

Breakfast club runs daily from 7.30am until all children have started class. You do not need to book this provision. A payment item will be added to Parent Pay for you to settle.

After School Club runs daily from 3.00pm until 6.00pm. This must be pre-booked on Parent Pay.

## Equipment

We would like children to limit the amount of equipment they bring into school each day. Children will only require:

A refillable water bottle	Coat	Reading Book/ Record	Packed Lunch (optional)	PE Kit	Book bag or other small bag.
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Children are asked to not bring in toys from home into school.



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## **Lunchtime**

From September 2020, we will be able to provide hot meals. It is essential that these are booked on Parent Pay, including selecting your child's menu option. We will not be taking any paper registers and passing them around the school, therefore, it is imperative you choose options and book online. If you require any support with Parent Pay or booking your child's meal, please email [dkinman@stbarnabasmat.com](mailto:dkinman@stbarnabasmat.com).

Children will eat lunch in their individual classrooms. Children will not come together in one space to eat their lunch. At lunchtime, the class TA will collect the hot meals from the kitchen and will deliver them to the classroom on a trolley. Meals on wheels- St Nics style!

Children are, of course, still welcome to bring a packed lunch instead, as normal. Fruit and milk for EYFS and Key Stage 1 children will be available as a break time snack. Children in Key Stage 2 are welcome to bring a healthy snack in to eat at breaktime.

## **School Uniform**

Children are required to wear full school uniform. School Uniform is available from Glynn Valley Chefs wear in Liskeard.

## **Social Distancing**

The Government, through their guidance, understands that it is simply not possible for primary age children to socially distance in school. However, the protective measure is that children will remain in a consistent group and will not mix. This allows us to rapidly put in place any interventions required should a child test positive for Covid- 19. Another protective measure is to reduce the amount of external contacts that each group or 'bubble' come into contact with.

## **Medicines in School**

As a reminder, I have listed below our arrangements for medication in school.

- At school, we will only administer medicines that are prescribed by a Doctor.
- We are unable to administer Calpol. (Unless a Doctor has prescribed it). You are welcome to attend the school office during the day and administer yourself.
- ! Medicines prescribed by a Doctor must be handed in to your child's class teacher, not the school office, which is closed. Children are not, at any time, to bring in or store medicines in their school bag.



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- ! Medicines must have a prescription label on it from the Pharmacy, stating the child's name and the required dosage. Medicines must be in the original bottle (not decanted into another bottle)
- ! A 'Medicine Consent Form' must be completed and signed by a Parent (or a person designated as an official contact on our official SIMS school records) before a member of staff can administer any prescribed medicines. This is the case for Travel Sickness tablets too. The 'Medicine Consent Form' must be agreed and signed by the Head of School before any medicine is administered. If you require a medicine form, please email [dkinman@stbarnabasmats.com](mailto:dkinman@stbarnabasmats.com)
- Any medicines will be administered to a child by 2 members of staff. The school 'Medicine Log' will be signed and counter-signed by both staff members. The date on the medication will be checked.
- Medicines that need to be kept in the fridge will be kept in a separate locked 'Medicine Fridge'.
- ! Medicines must go home each day. They cannot be left in school overnight. Parents are to collect medication from their child's class teacher. We will not allow children to carry medication home, at any age.

## Teaching & Learning

We are acutely aware that, due to the Covid-19 disruption to school this year, some children may be educationally disadvantaged. Therefore, we have a planned suite of interventions that we will be putting in place for any child who requires additional support to 'catch up'. We will be continuing with homework, daily reading and filling in reading records.

**However, we are not making children sit and learn core subjects all day, every day. This is not beneficial and does not fit with our school vision and statement of Intent. We will be delivering a broad and balanced curriculum including: outdoor adventure; music; art; science; history; geography; physical education; RE; computing and more. For children in Year 1, we will be using some Early Years strategies to aid the transition into Key Stage 1.**

## Pupil Behaviour

At St Nicolas we love adventure and laughter. However, it is important for school to be a calm and disciplined environment, where everyone knows and follows the rules. Our 3 school rules remain and consequence points, after a warning, will be issued to children for poor behaviour choices. See Appendix 3.

## Suspected or Positive Coronavirus Testing



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You or your children must not attend school should you be displaying Coronavirus symptoms. Any child with a persistent cough, high temperature or loss of taste or smell will be sent home and advised to follow the Covid-19 'Guidance for Households with Coronavirus Infection' guidelines document. Please inform the school immediately of the results of a test. Children can be tested even if under 5. Children and Parents should self isolate if they have been in close contact with anyone who has tested positive for Coronavirus.

If a test result is negative, children and adults should still not attend school until all symptoms have gone and they are feeling well again.

Should a child or staff member test positive for Coronavirus, the Local Health Protection Team will be contacted and a rapid risk assessment will take place. The school will follow all of their advice including, but not limited to, sending home any children who have had direct close contact, within 1 metre, unprotected physical contact or have travelled in a small vehicle with the infected person.

Please do not hesitate to contact me should you have any questions. Thank you again for all of your support and patience for our village school. It has been a difficult year however, the staff team are committed to providing your child with a broad, balanced and adventurous learning experience in September.

I can't wait to get started.

Yours sincerely,

Jake Imrie

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